

22nd September 2023

Dear Parents/Guardians

Re: Welcome to Year 7

I would like to take the opportunity to welcome you and your child officially into Ruislip High School and Year 7. I know already that this is going to be an exciting year full of opportunities and I wanted to provide for you a place with key dates, expectations for the year and other important information.

Year 7 is a fundamental year in your child's education. This is the year where they will get to know the school and our expectations. My expectations for the year group are: all students try their best, even when facing challenges; respect each other and all members of staff at school; enjoy learning and taking on new opportunities beyond the classroom. The Year 7 team will be working closely with students to ensure that they settle into Ruislip High School, make new friends and enjoy their time with us.

To get the best out of every opportunity means that students need to be here to take them. Attendance is very important to us at Ruislip High School. Of course, if a student is genuinely too ill to be in school, we want them to stay at home to rest and recover. However, it is important to recognise that we may not feel our best all of the time but students should strive to have the self-discipline and resilience to ensure that they are in school and learning. We expect students to have an attendance record of at least 97% across the year. If, for any reason, your child is unable to attend school, we ask that you send a message on Class Charts each day that they are absent so that we are able to authorise their absence.

Class Charts will be our main method of communicating with parents. This is where you will receive letters like this as well as key information about your child. With the Class Charts app you can see what rewards or sanctions your child has received during the day as well as their attendance percentage. Please do not hesitate to contact me if you have any issues with the app.

Students will be taught a wide curriculum during their time at Ruislip High School. Please click [here](#) to see an overview of the Year 7 curriculum for this year. This includes information about how students will be assessed and how you can help to support your child to learn beyond the classroom.

At Ruislip High School we like to reward students who embody the school values. We run two reward trips every year which students are always keen to go on. The criteria for the trips are: minimum 90% attendance, fewer than five negative points on Class Charts, and no higher level sanctions (After school detentions, Internal Exclusions or Fixed Term Suspensions). I hope that Year 7 will have the highest number of students eligible for the reward trips this year.

It is vital that families and Ruislip High School work together in partnership. I will echo what I said at the induction evening in July: we are always happy to work with you for the best of the student. Communication may be different compared to what you have been used to with primary and junior schools. Form Tutors or subject teachers are usually the first port of call if you have a question or a concern that you want to raise. I am also available as Head of Year 7 to discuss your child too. The best way to contact a member of staff is to call the main office or send an email to office@ruisliphigh.org.uk with the member of staff's name in the subject line. Please be

aware that our communication policy is that you can expect a reply within 48 hours. Please allow this time to pass before contacting staff again.

We run a number of events across the academic year and will send more information about individual events throughout the year. I have included some key events for Year 7 and dates below so that you can get them into your calendars early.

Year 7 Tutor Evening - Thursday 2nd November 2023

Year 7 Parents' Evening - Wednesday 8th May 2024

I am excited about what this year will bring. Students should be ready for the new and exciting challenges ahead and together we will help them to take on their first year of Ruislip High School with confidence, happiness and perseverance.

Yours sincerely



Ms Loizou
Head of Year 7