

16th April 2026

Dear Parents/Guardians

Re: Year 13 Summer Term Arrangements

As the exam season is fast approaching, I wanted to update you with the arrangements for Year 13's final term. We are extremely proud of this cohort, and I have no doubt that all their hard work will pay off in these all-important exams. Students have already received their examination timetables and these should be kept somewhere safe at home and shared with you. Students should also be utilising the 'Making the Grade Booklet' which will be posted on their Google Classroom next week, containing revision resources and strategies. I strongly encourage you to read this letter in full as it contains important information.

Attendance expectations

As we near the start of the public examinations, we try to maximise the amount of contact time students have with their expert subject teachers. Therefore, we expect all students to attend all timetabled lessons until they have sat all exams for that unit/subject. Teachers will be planning and delivering excellent revision lessons which all students are expected to attend. Evidence shows that the more time students have with their teachers pre-exams dramatically improves their outcomes.

However, we will be gradually reducing some of the time they are expected to be in school. From this Friday, 17th April, there will be no expectation for Year 13 to attend tutor time on Fridays; they can use this time to revise at home. All students are expected to attend tutor time on Monday-Thursday up to and including Thursday 7th May, which will be their final tutor time.

If students have an exam in the afternoon, they do not need to attend lessons that morning, they can revise for their afternoon exam at home. Throughout the examination period, students can of course use the study rooms and the support of Ms Forde and Ms Bonny, our Sixth Form Learning Mentors during the school day.

Post-18 arrangements

Students who applied for university should have now met with their supervisor and confirmed their firm (preferred) and insurance (back up) university choices on UCAS. We strongly advise that this is completed ahead of the exam season, so students can focus all their attention on their studies. It is important to note that 30th June is the deadline for students to respond to offers on UCAS, before they are automatically placed into Clearing.

Students who expressed an interest in applying for apprenticeships or gap year activities have received support from the sixth form team throughout the year. A number of students have applied for, and been accepted on, some superb apprenticeships.

A reminder that all Year 13 students and parents/guardians are invited to attend an important post-18 information evening at school. This will take place at school on Monday 27th April, starting at 5pm. For more details please see the original letter which was sent home [here](#).

Leavers' celebrations

After the exam season has finished, we would like to invite all students to attend the Year 13 Leavers' Celebration Assembly on Thursday 25th June 2026. This will take place in school and students should meet in the sixth form cafe before the assembly begins at 10am in E201. Full sixth form dress is expected at this event.

Unfortunately, not enough tickets were purchased for the Leavers' Ball and the event cannot go ahead as planned. We strongly believe that Year 13 deserve a celebratory event, so we have planned an alternative evening leavers celebration on Thursday 25th June, which we hope will be more appealing and affordable for students. Mr Elsbey will be writing to outline more details in the coming days, but we are delighted to invite all students to a Leavers' BBQ with their teachers, from 6pm-8pm at McGovern Park in Ruislip, the home of the London GAA. This event is much more affordable (£20 per person) and includes a full summer BBQ buffet and welcome non-alcoholic drink. The school will be refunding the difference in the cost of this event to parents/guardians who have purchased ball tickets. All students in Year 13 will be invited to join us at the Leavers' BBQ.

Returning textbooks and emptying lockers

At the start of Year 12, students will have been issued textbooks for most of their subjects. It is important that all books are returned so that A Level courses are properly resourced for students next year. Students should hand their textbooks to Mrs Austen in the LRC. This should be done as soon as possible after a student's final exam, and no later than the morning of Thursday 25th June. Students will not be permitted to attend the leavers' celebrations if they have not handed back their textbooks by this date. Following this deadline, the £40 textbook deposit will be returned on ParentPay for all students who have returned their textbooks. Any late textbook returns are likely to result in a delay in the return of the textbook deposit until after the summer holidays. We would also ask that students have fully emptied their lockers by this date. Any items left will be disposed of.

Results day

Thursday 13th August is A-Level/BTEC results day and full details of how the day will run will follow in due course. Students are strongly advised to attend school in person to collect their results from 8am, as they will have a meeting with a member of staff who will advise them on their next steps based on their results. We will also have a dedicated team of staff in school that day to support students with any post-18 support they require, including help with finding university places in clearing for any students who have missed their university offers.

Should parents/guardians have any further questions about any of the above, please do not hesitate to contact me via office@ruisliphigh.org.uk. We are dedicated to supporting your child through the next few months, and celebrating with them once the hard work is over.

Yours sincerely



Mr L Sills
Head of Sixth Form