

18th October 2022

Dear Parents/Guardians

Re: Head of Year 11

Update from Mr Askin, Assistant Headteacher

I am writing to inform you that Mr Alexander, Head of Year 11, will be leaving Ruislip High School at the end of the autumn term. Mr Alexander is moving to take up a post as Head of Year at another school closer to where he lives and I am sure you will join me in thanking him for all of his hard work with the year group.

Change can often be unsettling and I recognise that many Year 11 students and parents/guardians will be anxious about this change during such an important year. I would like to reassure you that the school has already put plans in place to ensure that the year group is fully supported up to and including their GCSE exams. We have appointed a replacement Head of Year, Mr Sills, who will be starting in January. Mr Sills will be visiting the school over the coming weeks and will receive a full handover from Mr Alexander. As Assistant Headteacher and a former Head of Year 11, I will be working very closely with Mr Sills to ensure the highest standards of work and behaviour for the cohort.

Introduction from Mr Sills, Head of Year 11 from January 2023

I would like to take this opportunity to introduce myself as your child's new Head of Year. I have been teaching History in the south west for several years, including working as a Head of Year, and am really looking forward to joining the fantastic team at Ruislip High School in January and getting to know the Year 11 students who I have been reliably informed are the 'best year group'.

I am committed to making sure your child reaches their full academic potential as they prepare for their final GCSE examinations this summer. I will be working closely with the team of Year 11 tutors, and teaching staff across all subjects, to ensure the students feel prepared and encouraged in the crucial months ahead. I am pleased to share with parents/guardians the attached revision resources (click [here](#)) which provide guidance for students in all of their examined subjects with options for shorter and longer revision tasks. These have also been shared with students through Google Classroom.

Supporting your child's wellbeing is of vital importance, and I will be readily available to help and guide the students, and communicate regularly with you, their parents/guardians, to work through any issues or concerns that may arise. I will be spending some time at the school in the lead up to Christmas, and am looking forward to meeting the students before I start in January.

I am really ambitious for the year group, and am excited to support their journey through GCSEs and I know the vast majority of students will then transition into the Ruislip High School Sixth Form.

I would also like to share with you key dates for the year group:

- Thursday 3rd November - Whole year group photo
- Thursday 3rd and Friday 4th November - Year 11 Art PPE
- Wednesday 16th November - Sixth Form Open Evening and applications open for the Sixth Form
- Wednesday 30th November - Friday 9th December - Year 11 PPEs
- Monday 12th December - French/Spanish speaking and listening PPE
- Monday 23rd January - Sixth Form application form deadline
- Thursday 26th January - Year 11 PPE Results Day followed by Year 11 Parents' Evening
- Monday 6th February - Students find out whether they have been invited to a Sixth Form interview
- Wednesday 8th March - Sixth Form interview day
- Friday 31st March - Students will be notified of the provisional outcome of their Sixth Form application
- Monday 15th May - Wednesday 21st June - Provisional examination dates
- Wednesday 28th June - Sixth Form Induction Day
- Thursday 29th June - Year 11 Prom
- Thursday 24th August - GCSE Results Day and Sixth Form enrolment

I am a great believer in the school motto of hardwork equalling success but would also add that it is vital that the young people in our care are given every support to achieve their undoubted potential. For me, this is achieved when school and home work in partnership and I am excited to start to build these partnerships in January.

Should parents/guardians have any questions, please contact either Mr Askin or Mr Sills via the main school office.

Yours sincerely



Adam Askin
Assistant Headteacher



Luke Sills
Head of Year 11