

4th March 2026

Dear Parents/Guardians

I am delighted that your child will be joining Ruislip High School and would like to take this opportunity to extend a very warm welcome to you and your child.

We appreciate that transfer to secondary school can be a daunting process and this is why we will do all we can to ensure a successful transition. On Tuesday 7th July 2026 your child will spend a full day at Ruislip High School; this will be followed by a meeting for parents in the evening. Please could you add this date to your calendar. Further information about these events will be sent to you in due course.

Three of the tutor groups in Year 7 will study French whilst the other four will study Spanish. Should you have a strong reason for wanting your child to study one of these languages, please notify Ms Coltman, Deputy Headteacher, using the email admissions@ruisliphigh.org.uk by **Monday 27th April 2026 at the latest**. We will be unable to consider any language or grouping requests received after this date. Whilst we will do our best to accommodate such requests, please be aware that it is likely to affect groupings of students recommended by primary schools.

You will shortly receive details of how to upload you and your child' details to Arbor, our Management Information System (MIS). Please ensure this is completed by Monday 27th April 2026.

We are committed to ensuring that the transfer between schools is as smooth as possible for both students and parents/guardians. We have a comprehensive transition programme in place and we will send reminders of forthcoming events and links to useful documents.

If you require any assistance, at any time throughout the transition process, please do not hesitate to contact us. Our website is also a useful source of information: www.ruisliphigh.com.

In the meantime, I would like to wish you a very warm welcome to the Ruislip High School community.

Yours sincerely



Mr Gareth Davies
Headteacher