



Vanguard Learning Trust

Support staff vacancies at Vanguard Learning Trust 24th October 2025

This document lists the current vacancies at Vanguard Learning Trust sites, their closing dates and where further information can be found for prospective applicants. Applications are welcome from employees and the wider community who fulfill the personal specifications. Please note, only applications made using a VLT application form (found with each job listing on the respective website) will be considered; CVs will not be accepted.

Support staff

Vanguard Learning Trust site	Role	Timings	Salary	Closing date
Vyners School <i>Link to Vyners School vacancies page: click here</i>	Cover Supervisor	Start date: As soon as possible Permanent. Term time only plus 5 INSET days. 32.5 hours per week, 38.6 weeks per year. Monday - Friday. 8.15am - 3.15pm	Starting salary: NJC scale 4, scale point 7. £23,145 per annum. Rising annually to NJC scale 4, scale point 11. £25,927 per annum. (FTE £30,288 - £32,070 per annum).	Monday 3rd November 2025, 9:00am
Vyners School <i>Link to Vyners School vacancies page: click here</i>	Premises Assistant	Start date: As soon as possible Permanent. Full time. 36 hours per week, 52 weeks per year. Monday - Friday. 11.00am - 6.45pm (6.30pm on Friday)	Starting salary: NJC scale 3, scale point 5. £29,436 per annum. Rising annually to NJC scale 3, scale point 6. £29,856 per annum.	Monday 3rd November 2025, 9:00am

Vanguard Learning Trust site	Role	Timings	Salary	Closing date
Vyners School <i>Link to Vyners School vacancies page: click here</i>	Sixth Form Administrator / Supervisor (Job share; Mon-Wed)	Start date: As soon as possible Permanent. Term time only plus 5 INSET days. 22.5 hours per week (7.5 hours per day), 38.6 weeks per year. Monday - Wednesday. 8.00am - 4.00pm	Starting salary: NJC scale 4, scale point 7. £16,024 per annum. Rising annually to NJC scale 4, scale point 11. £16,966 per annum. (FTE £30,288 - £32,070 per annum).	Monday 3rd November 2025, 9:00am
Vyners School <i>Link to Vyners School vacancies page: click here</i>	Exam Invigilator	Start date: December 2025 Part time. Zero hours contract - days to suit	Salary: £15.25 per hour. (Lead invigilators £17.84 per hour)	Monday 3rd November 2025, 9:00am
Ryefield Primary School <i>Link to Ryefield Primary School vacancies page: click here</i>	SMSA	Start date: As soon as possible Permanent. Term time only. 10 hours per week (2 hours per day), 38 weeks per year. Monday - Friday. 11.30am - 1.30pm	Starting salary: NJC scale 2, scale point 3 £6,624.31 per annum. Rising annually to NJC scale 2, scale point 4. £6,718.75 per annum. (FTE £28,617 - £29,025 per annum).	Monday 3rd November 2025, 10:00am