

Tuesday 9th December 2025

Dear parents/carers

**Re: Consultation on the sixth form admissions policy for Ruislip High School for entry in September 2027**

The local governing body of Ruislip High School and Vanguard Learning Trust's board of trustees are seeking feedback from local stakeholders regarding Ruislip High School's sixth form admissions policy, which is attached to this correspondence, for the September 2027 intake into Year 12, as well as in-year admissions. The consultation period is between Tuesday 9th December 2025 and Tuesday 27th January 2026 inclusive. A copy of the attached proposed admissions policy and letter to parents are both available on the school's website.

The structure of the policy has been changed based on a template being used by both Vanguard Learning Trust secondary schools. The policy makes clear that the Pupil Admissions Number (PAN) only applies to external applicants, as well as the oversubscription criteria, and it outlines the process for internal students who wish to continue their education into the sixth form as long as they meet the criteria for their selected subjects.

The consultation is being carried in line with the statutory Admissions Code 2021 guidance that all admission authorities should consult every seven years.

The consultation is for the attention of:

- parents of children in the locality of Ruislip High School between the ages of two and eighteen;
- other persons in the area who in the opinion of the admission authority have an interest in the proposed arrangements;
- all other admission authorities within the local area;
- the local authority;
- any adjoining neighbouring local authorities.

The seven-week consultation period commences on Tuesday 9th December 2025 and ends on Tuesday 27th January 2026 at 5pm. The consultation period has been extended to recognise that it includes the Christmas holiday period.

Written feedback can be sent in the following ways:

- An email to: [rhsadmissions@vlt.org.uk](mailto:rhsadmissions@vlt.org.uk) referring to admissions consultation in the subject header; or
- Written letter addressed: Admissions consultation, sent to the school's address.

Following the close of the consultation period, all submitted comments will be considered at a local governing body committee meeting in order to provide to the trustees a final recommendation for the admission arrangements for September 2027; the final arrangements will be determined by Monday 28th February 2026 and published on Ruislip High School's website by Tuesday 15th March 2026.



Yours faithfully

Dr Martina Lecky  
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