

14th December 2023

Dear Parents/Guardians

RE: Year 12 Parents' Post-18 Information Evening: Tuesday 23rd January, 2024

I would like to take this opportunity to formally introduce myself as Head of Year 12 from January 2024. I am very much looking forward to being your child's Head of Year and supporting them during their time in the Sixth Form. The students know that I have an open door policy and that they can seek out my advice at any time, either in person or by email/Google Classroom.

In order to further support students in planning for their post-18 options, you are warmly invited to the Year 12 **Post-18 Information Evening** that is to be held in E201 at Ruislip High School on **Tuesday 23rd January at 6pm**. This is an evening for students and their parents/guardians to hear in more detail about the range of post-18 options that are available, and to hear about how the school is supporting students with their applications. We would be very grateful if you could take a moment to click [here](#) to confirm whether you are able to attend by Wednesday 10th January at the latest.

Following the 1:1 meetings that have been taking place with all students about their post-18 options, we will in the summer term be further increasing the focus on post-18 options support. All Year 12 students are expected to attend the information evening on 23rd January, and parents/guardians are strongly recommended to attend too. The evening will be led by Mr Peacock (Head of Sixth Form) and Ms O'Neill (Head of Year 12) and should last no longer than one hour.

The following will be covered:

- What UCAS is and how it works
- Advice on choosing courses/universities and the application process
- Apprenticeships and the application process
- How the school will support students in their applications
- What students should continue to be doing in order to prepare to make a strong post-18 application.

If you have any questions, please contact me via office@ruisliphigh.org.uk

Yours sincerely



Ms C. O'Neill
Head of Year 12 (January 2024)