

2nd September 2026

Dear Parents/Guardians

I hope you are well and that you had a good summer. I am writing to introduce myself as your child's new Head of Year.

I previously worked at Ruislip High School from 2016-2025, during which time I was a Sixth Form Head of Year for over four years. I look forward to using my experience to support your child in navigating Year 13. Most important to me is being on hand to support your child with any issues they may face, holding them to high standards with their attendance and conduct, and supporting them thoroughly with their post-18 applications. All students will receive bespoke 1:1 tutor and supervisor support with their post-18 applications. This ranges from guidance with personal statements and interviews for university, to preparation for apprenticeship applications and interviews. Students who are unsure about whether to apply for university or apprenticeships are strongly encouraged to apply for both, and then make their final decision on results day in August.

I have a very high opinion of this cohort from teaching them lower down the school. My vision for the year is to equip the students to grasp the opportunities ahead - from attaining strong A-Level and BTEC grades, to securing their preferred post-18 destinations and setting an example to the younger students.

However, such opportunities can at times come with stress or uncertainty about the future. I have an open door policy to students, and strongly encourage them to ask for help if they need it by seeing me in my office on the E3 corridor or contacting me via google classroom. You are also welcome to email me via office@ruisliphigh.org.uk with any queries.

As I emphasised during my brief introduction at the Success in Year 13 evening in June, keeping to the positive habits that have worked well for students thus far is crucial in Year 13, and we greatly appreciate your continued support with this. This is especially important when it comes to maintaining high attendance (which maximises students' time with subject specialists and reflects well on future references) and keeping to deadlines, especially the tight post-18 application deadlines this term.

Finally, I would like to draw your attention to the following key dates for the first part of Year 13, especially the parents' evening on Thursday 3rd December:

- Friday 18th September: deadline for all students' UCAS personal statements to be approved by their tutor
- Thursday 9th October: deadline for early (Oxbridge/Medical/Dentistry) students' UCAS applications
- Friday 27th November: deadline for all other UCAS applications to be ready
- Thursday 3rd December: Year 13 parents' evening
- Thursday 10th December: Sixth Form Christmas Community Event
- Friday 8th-Friday 15th January: Year 13 Pre-Public Exams (PPEs)
- Wednesday 13th January: UCAS equal consideration deadline (students who send UCAS applications after this date will not receive equal consideration with other applicants by universities)

I am excited to work with you to help your child to navigate the year ahead, and look forward to meeting you in due course.

Yours sincerely,



Mr B Peacock
Head of Year 13