Ruislip High School

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Headteacher: Gareth Davies BSc (Econ), MA

2nd November 2026

Dear Parents/Guardians

Re: Apprenticeship applications support for Year 13 students

As students send off their university applications over the next few weeks, the apprenticeship applications season is building up. We always encourage students for whom university isn't their first choice to submit a university application anyway, as it can provide the safety net of a back-up offer, and students can easily reject any university offers they hold at any time up to and including results day next August. Apprenticeships are also unfortunately in very short supply nationally and are therefore very competitive, which means having a back-up can be very helpful.

For students who are also keen on applying for apprenticeships, I would like to outline the support that will be available in the coming weeks and months.

Internal workshops
Students will all complete a skills workshop on Monday 16th and Tuesday 17th November in tutor time. This will be followed up with monthly apprenticeship advice and support sessions in school, to which all Year 13 students who are interested will be invited.

Expert external advice
On Wednesday 18th November, an apprenticeships and careers expert will be presenting to all interested Year 13 students about how to succeed in the apprenticeships process, including the initial applications process and assessment centres.

National Apprenticeships Week
We will be running a programme of events to support students' apprenticeship applications in the run up to, and during, National Apprenticeships Week, which runs through the week beginning 10th February.

Apprenticeships Google Classroom
All students have been invited to sign up to the apprenticeships Google Classroom, where apprenticeship vacancies and opportunities are regularly posted.

Bespoke 1:1 applications support
There is no fixed deadline for all apprenticeship applications, like there is for university applications. They are run individually by employers. Students who have identified an apprenticeship to apply for should be proactive and should see me or Mrs Moore to discuss their application and get 1:1 support with it. Once students are invited to an interview or an assessment centre, they should again approach me or Mrs Moore for 1:1 support in preparing for their interview.

Should you have any questions, please do not hesitate to contact me via office@ruisliphigh.org.uk.

Yours sincerely

Mr B Peacock
Head of Year 13

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