



## Vanguard Learning Trust

### Staff vacancies at Vanguard Learning Trust 31st January 2025

This document lists the current vacancies at Vanguard Learning Trust sites, their closing dates and where further information can be found for prospective applicants. Applications are welcome from employees and the wider community who fulfill the personal specifications. Please note, only applications made using a VLT application form (found with each job listing on the respective website) will be considered; CVs will not be accepted.

#### Support staff

Vanguard Learning Trust site	Role	Timings	Salary	Closing date
Ruislip High School <i>Link to Ruislip High School vacancies page: <a href="#">click here</a></i>	Exam invigilator	Monday - Friday. Flexible hours during examination periods across term time.	£14.73 per hour	Friday 28th February 2025
Vyners School <i>Link to Vyners School vacancies page: <a href="#">click here</a></i>	Premises Assistant	Start date: as soon as possible.  36 hours per week, 52 weeks per year, 5 days per week. Full time.  11.00am - 6.45pm (6.30pm finish on Friday).	Starting salary NJC scale 3, scale point 5, £28,521 per annum. Rising to a maximum of NJC scale 3, scale point 6, £28,929 per annum	9.00am on Monday 17th February 2025
Vyners School <i>Link to Vyners School vacancies page: <a href="#">click here</a></i>	School Administrator	Start date: as soon as possible.  36 hours per week, 39.6 weeks per year, 5 days per week.	Starting salary NJC scale 3, scale point 5. £24,768 per annum. (FTE £28,521 per annum). Rising to NJC scale 3, scale point	9.00am on Monday 17th February 2025

		Term-time plus 5 INSET days and 5 days in August for public examinations results.  8.00am – 3.45pm (3.30pm on Friday).	6. £25,122 per annum. (FTE £28,925 per annum).	
Vyners School  <i>Link to Vyners School vacancies page: <a href="#">click here</a></i>	Science Technician	Start date: as soon as possible.  31.25 hours per week, 38.6 weeks per year, 5 days per week. Term time only.  8.30am – 3.15pm	Starting salary NJC scale 3, scale point 5. £20,957 per annum. (FTE £28,521 per annum) Rising to a maximum of NJC scale 3, scale point 6. £21,257pa. (FTE £28,925 per annum)	9.00am on Monday 17th February 2025