

14th January 2026

Dear Parents/Guardians

Re: Adverse weather procedures

Following the information shared last term regarding adverse weather procedures, I would like to clarify the arrangements should severe weather occur during the school day.

In the unlikely event that the school needs to close due to adverse weather conditions parents and guardians will be notified via Arbor as soon as possible. This message will include clear instructions and confirm the dismissal time.

Students will be dismissed in an orderly manner to make their way home safely. Please could you speak to your child in advance about the importance of going directly home in these circumstances.

We understand that for some families there may be safeguarding concerns or practical reasons why their child should not be dismissed early. If you have any concerns about your child being dismissed earlier than usual and would prefer them to remain in school until the normal finish time of 3:00 pm, or until an earlier time when you are able to collect them personally, please complete the form provided [here](#).

Yours sincerely



Ms M Coltman
Deputy Headteacher