



LONDON BOROUGH OF HILLINGDON

Ruislip High School
Sidmouth Drive, Ruislip, Middlesex HA4 0BY
Tel: 01895 464 064
office@ruislihigh.com
www.ruislihigh.com

Pastoral Tutor and / or Student Supervisor

36 hours per week - (TERM TIME ONLY): (8am – 4pm Monday – Thursday,
8am – 3.30pm Friday) + 5 Training Days
£20,864 - £22,156 per annum inclusive

Ruislip High School is a brand new school which opened in September 2006 occupying newly erected buildings on a green field site. The school is oversubscribed and currently has 600 students in Years 7 – 10. It will grow annually to a full roll of approximately 900 students including a Sixth Form of 150.

We are looking for a new, enthusiastic and pro-active colleague to join us as EITHER a combined Pastoral Tutor and Student Supervisor OR full time student supervisor. Applicants can express an interest in either or both of these positions. Pastoral Tutors have responsibility for the pastoral care of one group (approximately 25 students) in each of the Years 7-10. The main role of the Pastoral Tutor would be to support and encourage students within the pastoral group and offer guidance with regard to their development; to form positive relationships with each member of the pastoral group; and to be the first point of contact for teachers, students and parents/carers. Student Supervisors will develop a high profile around the school in order to provide supervision of lessons in place of absent teachers and effective management of students around the school.

Applications for both positions are invited from people with a background of working with secondary age students in a learning environment, and there are good prospects for career development for suitable applicants.

London Borough of Hillingdon is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If you believe that you can meet our needs and would relish the real demands and rewards of playing a part in establishing Ruislip High School, we would like to hear from you. Further details and an application form(s) are available from the school website at www.ruislihigh.com. Please indicate which position you would like to be considered for. **Applications should be returned to Sally Barwick, PA to Headteacher, Ruislip High School, Sidmouth Drive, Ruislip, Middlesex, HA4 0BY.**

CLOSING DATE Wednesday 30th June 2010 (noon)
Interviews are scheduled to commence w/b 5th July 2010