



JOB DESCRIPTION

JOB TITLE: HEAD OF BOYS' PHYSICAL EDUCATION
REPORTS TO: DIRECTOR OF SCHOOL SPORTS
SALARY: MPS (Outer London) + TLR2a

DATE: AUTUMN 2010 or SPRING 2010

Purpose of the job

To assist in the continued establish and promotion of School Sports throughout the school and within the wider community and to ensure that the teaching of sports throughout the school is of the highest quality

Duties

In accordance with the Education (School Teachers Pay and Conditions of Employment) Order, the duties as set out in the Conditions of Employment of School Teachers under Section 3.

Key responsibilities

1. To take a lead part in the promotion of PE and sporting out of school hours learning (OSHL) amongst Boys
2. To be part of the team delivering PE and sporting out of school hours learning.
3. To assist in the organisation of student grouping within the subject area
4. To assist in the management of the resources of the Sports department within the limits of the delegated budget and in accordance with the school's financial procedures.
5. To assist the Director of School Sports as they provide professional leadership to a team of teachers and support staff in the delivery of the full range of Sports teaching
6. Attend parental consultation sessions and keep parents informed about their child's progress
7. To provide cover work for absent staff when necessary
8. To teach, where necessary and subject to negotiation, outside of individual subject specialism
9. To assist in the development and implementation a PE and school sports strategy
10. To make effective use of resources and facilities across the school
11. To assist in the development and implementation of a sustainable out of school hours learning (OSHL) programme for the school which builds on the PE curriculum
12. To encourage young people and the wider community in the OSHL programme
13. To assist in enabling pupils to take responsibility in planning, organising and running OSHL programmes
14. To assist in establishing and developing sustainable links with local sports clubs and other community providers
15. Encourage and support young people to access local sports clubs and community provision
16. Make effective use of community providers to support and enhance school sport provision
17. To become involved in the School's Schools Sports Partnership (SSP)
18. Should the teacher take on the additional allowance of TLR2b they would join the whole school team and take on an additional role of monitoring and assessing the progress of a Year Group.

Review of duties

In view of the special circumstances of Ruislip High School, the specific duties attached to any teacher are subject to constant review and may, after discussion with the Head Teacher, be changed.